

**MINUTES OF GOVERNING BOARD MEETING FOR
PARRISH CHARTER ACADEMY, INC.**

AUGUST 2, 2023, at 5:15 p.m.

MINUTES

I. Call to Order and Roll Call:

Mark called the meeting to order at 5:18 PM and asked for a roll call.

School Board:

Mark McCabe	Board Chair
Gwen DaPore	Secretary

FORZA:

Chuck Malatesta	CEO
William Staros	RVP
Jose Rubio	RVP
Beth Staros	Marketing
Trine Alfaro	Marketing

Building Hope:

Rafael Mestre	Financials
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PCA:

Dawn Patterson	Principal
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Parent/School Liaison: Principal

Public/Other: None

II. Approval of Agenda:

Mark made a motion to approve the agenda. Gwen seconded the motion and the motion passed unanimously.

III. Approval of Minutes: May 3, 2023

Mark made a motion to approve the May 3, 2023 board minutes. Gwen seconded the motion and the motion passed unanimously.

IV. Old Business: None

V. Public Comment: None

VI. New Business:

A. Treasurer's Report:

Rafael gave a report on the financials and asked if there were any questions. There were no questions from the board regarding the financials.

B. Approve and Execute Financials: April, May, June 2023

Mark made a motion to approve the financials. Gwen seconded the motion and the motion passed unanimously.

C. Approve Revised 2023-2024 Budget

Mr. Malatesta stated that the projected budget was recently revised based on new revenue information that was recently released. He also stated that the Manatee School District was giving PCA some problems regarding enrollment but that he was resolving the issues. He stated for the record that PCA submitted a projected enrollment for 736 for the 23-24 school year and that the school has 759 students enrolled into FOCUS. The district only paid the school on 675 in July but Mr. Malatesta said they agreed to pay the school on the correct number of 736 students this month as well as the shortage for July. He said they also stated that they will not pay us for any students enrolled over the 736 student projection. Mr. Malatesta contacted the district and they recently stated that they will pay us on additional students above the 736 projection in October when they review enrollment again. Mr. Malatesta stated he will stay on top of it. Mark stated that he is not happy to hear what this district is trying to do and told Mr. M to do whatever he needs to do. Gwen said that's terrible considering the curriculum, technology and other expenditures mostly occur at the beginning of the school year. Mark made a motion to approve the revised budget. Gwen seconded the motion and the motion passed unanimously.

D. Approve State Salary Increase

Mr. Malatesta explained the procedures for the state salary increase and stated the teachers will begin to receive these funds starting in the next payroll. He also stated that PCA's starting salary is not at \$50,000. Gwen made a motion to approve the state salary increase. Mark seconded the motion and the motion passed unanimously.

E. Approve Revised Employee Handbook

Mr. Malatesta stated that all handbooks are reviewed and revised yearly based on things that have occurred throughout the school year and any new laws that were implemented. Gwen made a motion to approve the revised handbooks. Mark seconded the motion and the motion passed unanimously.

F. Approve Revised Parent-Student Handbook-See above

G. Approve Mental Health Allocation Plan

Mr. Malatesta asked Mrs. Patterson to give a brief overview of any revisions to the mental health allocation plan. Mrs. Patterson stated that there are no real changes and that the school would be receiving approximately \$39,000 which will be used for Guidance services. Gwen made a motion to approve the mental health allocation plan. Mark seconded the motion and the motion passed unanimously.

H. Approve Reading Remediation Plan

Mark asked Mrs. Patterson what the Remediation Plan involves. Mrs. Patterson stated that it involves evaluating students and listing the level of support of the three tiers and what those tiers look like. Mark made a motion to approve the reading remediation plan. Gwen seconded the motion and the motion passed unanimously.

I. Approve Bond Investment MA Agreement

Mr. Malatesta explained that this is the same Bond Investment Group used by the other two schools. Mr. Malatesta said the funds generated can be used for other projects or resources at the school including the construction of a new gymnasium. Mark made a motion to approve the bond investment agreement. Gwen seconded the motion and the motion passed unanimously.

VII. Reports:

A. Principal's Report:

B. FORZA Education Management Report:

VIII. Comments from the Board: (non-agenda items only)

Gwen wished FORZA and Mr. Patterson great success for the upcoming school year.

IX. Reconfirmation of Next Meeting Date: November 1, 2023

Mr. Malatesta confirmed the date of the next board meeting.

X. Adjournment

Mark made a motion to adjourn the meeting at 5:55 PM. Gwen seconded the motion and the motion passed unanimously.

Minutes from the Meeting will be available at the following location:

PARRISH CHARTER ACADEMY Website: PCAEDU.ORG