

## **BUS SERVICE**

PCA offers limited Bus Service by a lottery and wait-list system. As additional PCA busses are added to its fleet, PCA will be able to broaden its PCA bus service. Parents/Guardians MUST complete a **Bus Application** to be considered for the bus lottery. A lottery will be conducted, and names will be randomly drawn to receive said service. Both the student and parent/guardian are required to read and sign the bus contract before bus service begins.

## **BUS RIDERS**

A student who misses their assigned bus at dismissal shall promptly go the office and report to the office staff. The student's parents/guardians will be contacted immediately to arrange transportation.

Students not picked up at bus stops will be returned to PCA and placed in After-School Care, the parent/guardian will be charged for said service.

It is important that students realize that the same high standards of conduct that are mandated at school are also mandated for Bus Riders to and from school concurrently for all students who ride the bus for Experiential Learning Field Trips. Students must sit facing the front of the bus, however, are permitted to talk quietly except at Railroad Crossings where **NO TALKING IS PERMITTED!** Students receiving bus referrals will be disciplined. Repeated referrals will result in the student being suspended from the bus.

## **SCHOOL BUS DISCIPLINE**

1st offense - Verbal warning and parents/guardians will be contacted.

2nd offense - Not permitted to ride the bus for 1-3 days.

3rd offense - Not permitted to ride the bus for 3-5 days.

4th offense - Suspended from riding the school bus for the remainder of the year.

**NOTE:** Late bus notices are posted, as needed, on our Facebook page as well as emailed to parents/guardians. Please remember to sign up for the Weekly Newsletter Email List to receive important bus information.